

**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
POLYTECHNIC ACADEMY**

**790 Bolsa Rd., Hollister, CA 95023**

**July 9, 2024**

**6:00pm**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD  
BY PARENTS AND CITIZENS**

Polytechnic Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 650 San Benito Street #230, Hollister, CA 95023.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, Polytechnic Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Learning Director’s office.*

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at \_\_\_\_\_

**B. ROLL CALL**

	Present	Absent
Dr. Ariel Hurtado	_____	_____
Armando Barragan	_____	_____
Jessica Filice	_____	_____
Julie Carpenedo	_____	_____

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: School Report  
This is a presentation of information which has occurred since the previous Board meeting.
- C. For Information: Board/Staff Discussions Board and staff discuss items of mutual interest.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Board meeting minutes for May 14, 2024
- B. Board meeting minutes for June 24, 2024
- C. Board meeting minutes for June 26, 2024

**IV. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

- B. CONFERENCE with real Property Negotiator, John Ramirez, Jr., Consultant  
790 Bolsa Rd. Hollister, CA 93023  
Polytechnic Academy and International Church of the Foursquare Gospel dba  
Hollister Foursquare Church

**V. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: \_\_\_\_.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**VI. ITEMS SCHEDULED FOR ACTION**

1. The Board will consider approving the Resolution of the Board of Directors of the Polytechnic Academy Charter School joining the California Charter Schools Joint Powers Authority, DBA CHARTERSAFE.

**VII. ITEMS SCHEDULED FOR INFORMATION**

**VIII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.

**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
POLYTECHNIC ACADEMY**

**MINUTES**

**790 Bolsa Rd., Hollister, CA 95023**

**May 14, 2024**

**6:00pm**

**INSTRUCTIONS FOR PRESENTATIONS TO THE  
BOARD BY PARENTS AND CITIZENS**

Polytechnic Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 650 San Benito Street #230, Hollister, CA 95023.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, Polytechnic Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Learning Director’s office.*

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:03 PM

**B. ROLL CALL**

	Present	Absent
Dr. Ariel Hurtado	<u>  X  </u>	<u>      </u>
Armando Barragan	<u>  X  </u>	<u>      </u>
Jessica Filice	<u>  X  </u>	<u>      </u>
Julie Carpenedo	<u>      </u>	<u>  X  </u>

**C. FLAG SALUTE Ariel Hurtado**

**II. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **No Publications Comments**
- B. For Information: School Report  
This is a presentation of information which has occurred since the previous Board meeting.
- C. For Information: Board/Staff Discussions Board and staff discuss items of mutual interest.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

- A. Board meeting minutes for April 9, 2024  
It was moved by Trustee Barragan and seconded by Trustee Filice to approve Consent Agenda Item A.

Vote:

	Yes/Aye	No/Nay	Abstain
Dr. Ariel Hurtado	<u>  X  </u>	<u>      </u>	<u>      </u>
Armando Barragan	<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Filice	<u>  X  </u>	<u>      </u>	<u>      </u>
Julie Carpenedo	<u>      </u>	<u>  X  </u>	<u>      </u>

**IV. CLOSED SESSION No Closed Session**

- A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

**V. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: \_\_\_\_.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**VI. ITEMS SCHEDULED FOR ACTION**

1. The Board will consider approving the Communicable, Contagious, or Infectious Disease Policy.  
It was moved by Trustee Filice and seconded by Trustee Barragan to approve the Communicable, Contagious, or Infectious Disease Policy.

Vote:

	Yes/Aye	No/Nay	Abstain
Dr. Ariel Hurtado	<u>  X  </u>	<u>      </u>	<u>      </u>
Armando Barragan	<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Filice	<u>  X  </u>	<u>      </u>	<u>      </u>
Julie Carpenedo	<u>  </u>	<u>  X  </u>	<u>      </u>

2. The Board will consider approving the Counseling Plan.  
It was moved by Trustee Barragan and seconded by Trustee Filice to approve the Counseling Plan.

Vote:

	Yes/Aye	No/Nay	Abstain
Dr. Ariel Hurtado	<u>  X  </u>	<u>      </u>	<u>      </u>
Armando Barragan	<u>  X  </u>	<u>      </u>	<u>      </u>
Jessica Filice	<u>  X  </u>	<u>      </u>	<u>      </u>
Julie Carpenedo	<u>  </u>	<u>  X  </u>	<u>      </u>

**VII. ITEMS SCHEDULED FOR INFORMATION**

1. The Learning Director will present updates on the development of the Charter School.  
Learning Director Prater provided an update.

**VIII. ADJOURNMENT**

The meeting was adjourned at 6:36 PM.

**AGENDA  
BUDGET/LCAP PUBLIC HEARING  
AND  
REGULAR MEETING  
BOARD OF DIRECTORS  
POLYTECHNIC ACADEMY**

**MINUTES**

**790 Bolsa Rd., Hollister, CA 95023**

**June 24, 2024**

**6:00pm**

**INSTRUCTIONS FOR PRESENTATIONS TO THE  
BOARD BY PARENTS AND CITIZENS**

Polytechnic Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 650 San Benito Street #230, Hollister, CA 95023.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, Polytechnic Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Learning Director’s office.*



**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:00 PM.

**B. ROLL CALL**

	Present	Absent
Dr. Ariel Hurtado	_____	<b>X</b>
Armando Barragan	<b>X</b> _____	_____
Jessica Filice	<b>X</b> _____	_____
Julie Carpenedo	<b>X</b> _____	_____

**C. FLAG SALUTE Armando Barragan**

**II. COMMUNICATIONS**

- A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- B. For Information: School Report  
This is a presentation of information which has occurred since the previous Board meeting.
- C. For Information: Board/Staff Discussions Board and staff discuss items of mutual interest.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

**IV. CLOSED SESSION**

- A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

**CLOSED SESSION IS WAS NOT HELD.**

**V. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: \_\_\_\_.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**VI. ADJOURN TO PUBLIC HEARINGS 6:03 PM**

**A. Convene Public Hearing on the Matter of the Proposed Local Control Accountability Plan (LCAP). 6:03 PM**

The Annual Update for LCAP 2024-2025 is presented in draft form for public comment. These goals and actions have been reviewed with stakeholders throughout the community to the best of our abilities. The document has been reviewed by the San Benito County Superintendent of Schools' office with suggestions for minor changes that will be addressed prior to final submission June 30, 2024. Public comment will be received in writing between June 10 – June 20, 2024, to Learning Director Nicole Prater, regarding the goals, actions, and expenditures reported in these documents. Mrs. Prater will respond to written comments as received.

1. Presentation – Presentation was made by Nicole Prater, Principal

2. LCAP Review

a. Annual Update 2024-2025 Draft

**B. Open Public Hearing for Input. 6:40 PM**

**C. Adjourn Public Hearing on the matter of the LCAP. 6:42 PM**

**D. Convene Public Hearing on the Matter of the 2024-2025 Budget – Presentation was provided by John Ramirez, Jr. 6:42 PM**

1. Open Public Hearing for Input **6:51 PM**

2. Balances in Excess of Minimum Reserve Requirements as required by Ed. Code 42127(a)(2)(B) – Charter Schools must discuss and review at the public budget hearing annually the reasons for ending reserve balances in excess of the minimum required reserve.

**E. Adjourn Public Hearing on the matter of the 2024-2025 Budget. 6:52 PM**

**VII. ITEMS SCHEDULED FOR ACTION**

1. The Board will consider approving the Polytechnic Academy Acknowledgement Resolutions..

**A motion was made by Julie Carpenedo to approve the Polytechnic Academy Acknowledgement Resolutions. Jessica Filice provided the 2<sup>nd</sup> to the motion.**

	Present	Absent
Dr. Ariel Hurtado	_____	<b>X</b>
Armando Barragan	<b>X</b>	_____
Jessica Filice	<b>X</b>	_____
Julie Carpenedo	<b>X</b>	_____

**Motion carried by the vote of 3-0-1, with Ariel Hurtado Absent.**

2. The Board will consider approving the Vice President to enter into contracts and serve as a signatory.

**A motion was made by Jessica Filice to approve the Vice President to enter into contracts and serve as a signatory. Julie Carpenedo provided the 2<sup>nd</sup> to the motion.**

	Present	Absent
Dr. Ariel Hurtado	_____	<b>X</b>
Armando Barragan	<b>X</b>	_____
Jessica Filice	<b>X</b>	_____
Julie Carpenedo	<b>X</b>	_____

#### **VIII. ITEMS SCHEDULED FOR INFORMATION**

1. The Learning Director will present updates on the development of the Charter School.  
**Nicole Prater provided an update to the Board.**

#### **IX. ADJOURNMENT**

The meeting was adjourned at 7:00 PM.

\* \* \*

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Polytechnic Academy, a California nonprofit public benefit corporation; that these minutes, consisting of seven (7) pages are the minutes of the first meeting of the Board of Directors held on \_\_\_\_\_.

\_\_\_\_\_  
Jessica Filice, Secretary

4869-8966-6698, v



**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
POLYTECHNIC ACADEMY**

**Minutes**

**790 Bolsa Rd., Hollister, CA 95023**

**June 26, 2024**

**6:00pm**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD  
BY PARENTS AND CITIZENS**

Polytechnic Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Trustees (“Board”) is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond, or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a “Request to Speak” form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your “Request to Speak” form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 650 San Benito Street #230, Hollister, CA 95023.

*In compliance with the Americans with Disabilities Act (ADA) and upon request, Polytechnic Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the Learning Director’s office.*

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at \_\_\_\_\_

**B. ROLL CALL**

	Present	Absent
Dr. Ariel Hurtado	_____	_____
Armando Barragan	_____	_____
Jessica Filice	_____	_____
Julie Carpenedo	_____	_____

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. For Information: School Report  
This is a presentation of information which has occurred since the previous Board meeting.

C. For Information: Board/Staff Discussions Board and staff discuss items of mutual interest.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The director recommends approval of all consent agenda items.

A. Board meeting minutes for May 14, 2024

**IV. CLOSED SESSION**

A. CONFERENCE WITH LEGAL COUNSEL-EXISTING LIGITATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

**V. PUBLIC SESSION**

RECONVENE TO OPEN SESSION: \_\_\_\_.

**PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION** (includes the vote or abstention of every member present).

**VI. ITEMS SCHEDULED FOR ACTION**

1. The Board will consider approving the LCAP for the 2024-2025 School Year.

	Present	Absent
Dr. Ariel Hurtado	_____	_____
Armando Barragan	_____	_____
Jessica Filice	_____	_____
Julie Carpenedo	_____	_____

2. The Board will consider approving the 2024-2025 Budget.

	Present	Absent
Dr. Ariel Hurtado	_____	_____
Armando Barragan	_____	_____
Jessica Filice	_____	_____
Julie Carpenedo	_____	_____

**VII. ITEMS SCHEDULED FOR INFORMATION**

1. The Learning Director will present updates on the development of the Charter School.

**VIII. ADJOURNMENT**

The meeting was adjourned at \_\_\_\_\_.



\* \* \*

CERTIFICATE OF SECRETARY

I certify that I am the duly elected Secretary of the Polytechnic Academy, a California nonprofit public benefit corporation; that these minutes, consisting of seven (7) pages are the minutes of the first meeting of the Board of Directors held on \_\_\_\_\_.

\_\_\_\_\_  
Jessica Filice, Secretary

4869-8966-6698, v

RESOLUTION OF BOARD OF DIRECTORS OF THE POLYTECHNIC ACADEMY  
CHARTER SCHOOL JOINING THE CALIFORNIA CHARTER SCHOOLS  
JOINT POWERS AUTHORITY, DBA CHARTERSAFE

**WHEREAS**, it is in the best interests of the Polytechnic Academy charter school (“School”) to establish a joint powers agency to administer programs for group purchasing, financing, risk management, insurance, self-insurance, and risk sharing; and

**WHEREAS**, the joint powers authority will offer significant advantages to the School in terms of cost, liability protection and services; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Polytechnic Academy charter school:

1. The Polytechnic Academy charter school agrees to join the California Charter Schools Joint Powers Authority (CCS-JPA, DBA CharterSAFE) and

2. Application for a certificate of consent to self-insure for workers compensation insurance to be submitted to the Department of Industrial Relations is hereby authorized, as necessary for the School to participate in the workers compensation self-insurance program of the Authority.

3. The School Director is hereby authorized to execute any and all documents as necessary to carry out the purposes of this Resolution.

4. That the Clerk /Secretary is directed to certify a copy of this Resolution and to forward the same, together with a copy of the executed joint powers agreement, to the California Charter Schools Joint Powers Authority.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Chair/President

ATTEST:

\_\_\_\_\_  
Clerk/Secretary